



COMMON PROSPECTUS

Department of Higher Education, Government of Orissa

Admission to Higher Secondary Classes through Student Academic Management System (SAMS) for the academic session 2010-11 for 171 Junior Colleges.

(NOTE : APPLICANTS APPLYING IN TWO OR MORE COMMON APPLICATION FORMS (CAF) ARE LIABLE TO BE REJECTED.)

PLEASE READ THE PROSPECTUS CAREFULLY BEFORE FILLING THE COMMON APPLICATION FORM (CAF)

Ragging in any form is an offence and is punishable under Law

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1 About SAMS

SAMS stands for Student Academic Management System. It was initiated in 2009-10 Academic Session for 60 Junior Colleges. It's objective is to;

1.1 Objective

- ✓ Ensure single window system for admission through e-Admission process
- ✓ Make the admission process economical for the applicants / parents.
- ✓ Make the entire process of admission from application to admission transparent, thereby, reducing anxiety among applicants / parents.
- ✓ Reduce the work of colleges by developing several modules of administration using the database of admission process.

1.2 Changes in SAMS

In 2010-11 Academic Session some changes have been brought into the SAMS 2010 process.

1.2.1. One of the major changes is 'ON-LINE' application for the college seats.

1.2.2. There will no Preliminary Admission in 2010-11 SAMS e-Admission.

1.3 Expansion of SAMS

1.3.1. Secondly, 109 Junior Colleges are being added to the list of 60 Junior Colleges.

1.4 e-Admission

e-Admission aims to use Information Technology to process applications for admission which would reduce time & improve efficiency for the college functionaries who have been doing it manually. It would also make the admission process economical, efficient, hassle free & transparent for the students and their parents. The students/parents have to apply on-line, take print of the computer generated filled application form and travel to only one of the 169 colleges under e-Admission process to submit the application to get admission to any stream of any college of their choices.

1.5 e-Administration

e-Administration aims to use the database of e-Admission in various academic & administrative activities like issue of identity card, collection of fees, section allocation, issue of admit cards, tabulation of internal examinations marks, submission of return of matriculates to +2 council, preparation of long roll, etc. It will follow e-Admission in pilot phase colleges. In other colleges, student database will have to be created to make e-Administration possible.

1.6 Colleges under SAMS 2010-11

Basing on the success of e-Admission 2009 it is decided to take up e-Admission in 109 more Junior colleges in addition to the 60 Junior colleges in 2009. The list of colleges is given at Annexure-1.

2 Common Prospectus (CP)

It has two components. One part is general guideline & second one is individual college profile. This will be available in Higher Education website www.dheorissa.in in downloadable format to take printout.

- A. The first part of CP will have features of e-Admission like Selection Guidelines, Reservation & Weightage Principles, etc.
- B. In the second part of CP i.e. individual college profile will have features like Seat Availability, Subject Availability, Elective Combinations, College Admission "Cut-off" of mark of last 2-years for various streams, Hostel Seat Availability, Total Fees required for admission for each of the 169 Junior Colleges.

3 Common Application Form (CAF)

The Common Application Form (CAF) for filling out the 10th Board details like (Board Name, Year of Passing & Roll Number as per Admit Card), correspondence address, personal information, reservation & weightage details, etc. CAF has been restricted to maximum 6 options to put your choices of college/stream in order of preferences where one would like to study. The sample copy of on-line CAF is given in **Annexure-2**.

- 3.1. Applicant has to be careful about filling up options as one's selection depends upon his/her choices and his/her marks. Please make an informed choice taking into account your marks in 10th Board and the Cut-off marks of streams & colleges of last 2-years. If one gets selected against his/her FIRST option, his/her other options shall not be considered for 2nd Selection.
- 3.2. Common Application Form (CAF) & Common Prospectus (CP) won't be printed by colleges. These will be available in the website www.dheorissa.in. Applicants may download the relevant pages from the internet and print the same for their use. A part of the CP contains the general matters, process & principles for admission will be provided and sold at the colleges for Rs. 10/- per copy.

4 Eligibility

The minimum eligibility for admission to +2 or higher secondary classes shall be a pass in High School Certificate (HSC) Examination of the Board of Secondary Education (BSE), Orissa or its equivalent. The list of Equivalent Boards is at **Annexure-3**.

5 Cost Structure

The applicant will apply CAF on-line and take a print of this on-line filled CAF and submit at nearby SAMS colleges along with required fees in cash at the college counter.

Applicant can only give upto maximum 6 options (College/Stream). As per the choice applied in CAF the applicant will give required fees at the college counter while submitting the application. For one or first choice applicant has to give Rs. 100/- and for other choices Rs. 50/- for each. In this way, if an applicant has given 6 choices then s/he has to pay $100 + (5 \times 50) = 350$.

Out State Applicants (OSA) can send the CAF by post to any 169 SAMS Junior College along with the required option fees in the shape of **Bank Draft** only in favour of the Principal of the college where CAF is being sent. The duly filled CAF should reach on or before the expiry of the date-line. Postal application without Bank Draft will be not entertained at the applied college.

6 Concept of Applied & Destination College

Applied College, where the applicant submits his/her application
Destination College, where the applicant selected to take admission

7 Important Dates (Tentative)

These dates have been finalized on **assumption** that BSE (Orissa) will declare 10th Board results on 20-Jun-2010. If the declaration of BSE (Orissa) results is delayed, then these dates will be shifted by that many days and will be notified in the newspaper.

Sl#	Activities	Date Line
1	Last date of applying ON-LINE (www.dheorissa.in) for 169 SAMS Junior College	6-Jul-2010
2	Last date of submission of on-line applied CAF in any of 169 SAMS Junior Colleges	9-Jul-2010
3	Publication of First Selection List	19-Jul-2010
4	Admission of First Selection for applicants at Destination College	26-29 Jul-2010
5	Publication of Second Selection List	2-Aug-2010
6	Admission of Second Selection for applicants at Destination College	6-7 Aug-2010
7	Publication of ST/SC Extension Seat	10-Aug-2010
8	Admission of ST/SC Extension Seat	11-Aug-2010

9	Publication of list for admission to Balance Sheet	13-Aug-2010
10	Admission to Balance Seat	14-Aug-2010
11	Classes start for 1st year student	16-Aug-2010

The above dates are applicable to all **SAMS & Non-SAMS Junior Colleges & Self Financing Junior Colleges in Orissa**. Junior colleges should not fix any other dates for admission other than the above dates. If any non SAMS Junior Colleges are violating the above datelines, the same may kindly be informed to Toll Free Call Center (155335).

8 Application Process

The CAF will be available in www.dheorissa.in for applying on-line. There will be one Common Application Form (CAF) for admission to any stream of any of the 169 Junior Colleges selected for e-Admission 2010. It is also decided to have one Common Prospectus (CP) for these 169 colleges.

The CP will also available on-line to download in *PDF* format. The first of CP (General Guidelines) shall be made available at colleges for purchase @ Rs. 10/-. However, the second part of CP (Individual College Profile) shall be available in Internet which the applicants may download and take a print.

8.1 Where CAF can be applied on-line?

The on-line CAF is widely available in the Internet though the Higher Education Department website (www.dheorissa.in). It can be accessible in the Cybercafé, Common Service Center, Internet Facility Center by SAMS Colleges.

8.2 How to apply on-line?

8.2.1 Go the Higher Education Department website (www.dheorissa.in).

8.2.2 Click on the on-line CAF in its home page

8.2.3 Fill-up the form on-line (you may upload your recent passport size colour photograph in the space provided for the same).

Note

Use 'TAB' Key of the Keyboard to move from one box to next one. Wherever, any box has a 'Select Filed', you have to click on 'Select' and you will get a list of data relating to that field. You have to click on the 'Data Filed' relevant to you and then move to the next filed.

Example

For 'State' box, once you click on 'Select' in the box, the list of states will be displayed. You have to move the 'Mouse Curser' to your state, say 'ODISHA' & which on the same to fill in the box.

8.2.4 Applicants can apply on-line for admission into Junior colleges upto a maximum of **SIX** Options (College/Streams) by adding more options in the last part of the ON-LINE application. Applicants submitting in two or more Common Application Form (CAF) are liable to be rejected. The sample on-line CAF & instruction to fill it is at Annexure-2 of CP.

8.2.5 The CAF has provision for "**Add More Option**" at the end of the form in the CAF and before "**Submit**" button for applicant to add more option (College/Streams). After submitting the on-line application, applicant can verify his/her filled up CAF for any mistakes and correct the same.

8.2.6 After verification of the filled CAF, the applicant is to click '**Confirm**' button and wait for confirmation. The confirmation page will indicate a "**Reference Number**" & "**Password**". Using this reference number & password the applicant can further modify his/her CAF before submission of the printed copy to the nearest SAMS Junior College.

8.2.7 Then click on "**Print CAF**" button to view the CAF to be printed. Then click to get both "**College Copy**" (2 Pages as Annexure-5) & "**Applicant Copy**" (1 Page as Annexure-6).

8.2.8 After submission, a password will be recorded in the bottom of the application form (Applicant Copy). This will be useful if you want to modify your application form before submitting it in the Applied College.

8.2.9 This "Reference Number" & "Password" (given at the time of submission of on-line form) may be used in the Internet to change / modify your on-line submitted CAF.

- 8.2.10 The applicant has to then affix his/her recent colour passport size photograph (self attested) on the CAF college copy. The applicant and his/her parent/guardian has to sign in the “**College Copy**” before submitting the same along with the copies of the document indicated at the end of the “College Copy” of the CAF at any of the 169 SAMS Junior Colleges.

NB: Only computer generated CAF will be accepted at the SAMS College (169 College for +2). CAF filled by HAND or DTP will not be accepted.

8.3 Submission of CAF

- 8.3.1 The duly signed “College Copy” and “Applicant Copy” of the CAF along with relevant documents to be submitted at the nearest SAMS College (169 Junior Colleges).
- 8.3.2 When the applicant submits the college copy of the application form, the college authorities will acknowledge the same by recoding a Money Receipt-cum-Index Number (MRIN) on **Applicant Copy** of the application form. This MRIN shall be the KEY to all queries for applicant regarding e-Admission 2010.
- 8.3.3 The MRIN will be generated from the CAF Receipt Register and given to the student and will be updated in the website (www.dheorissa.in).
- 8.3.4 Out State Applicants (OSA) can send the CAF by post to any 169 SAMS Junior College along with the required option fees in the shape of **Bank Draft** only in favour the Principal of the college where CAF is being sent. The duly filled CAF should reach on or before the expiry of the date-line. Postal application without Bank Draft will be not entertained at the applied college.
- 8.3.5 Applicants from Boards other than BSE (O) are required to submit Xerox copies of their original Board Mark Sheet. BSE (O) students can submit Internet downloaded mark sheets.

8.4 Check List for submission of CAF at the Applied College

- 8.4.1 Computer (Net) generated “College Copy” – duly signed by applicant and parent/guardian
- 8.4.2 Computer (Net) generated “Applicant Copy”
- 8.4.3 Self signed (on the front side) colour passport size photograph to be affixed in the CAF (College Copy).
- 8.4.4 One self addressed envelope (25X10 cm) with Rs. 12/- or Rs. 25/- stamp for sending the intimation through normal post / speed post.
- 8.4.5 Self certified true copy of the HSC Mark Sheets-cum-Provisional Certificate (or equivalent Board). The list of equivalent Boards as communicated by Secretary, BSE, Orissa vide their letter No. 164, Dated: 21/3/2009 is enclosed at **Annexure-3**.
- 8.4.6 Self certified true copy of the compartmental HSC mark sheet (if any)
- 8.4.7 Self certified true copies of the certificates for reserved category from appropriate authority
- 8.4.8 Self certified true copies of the certificates for weightage category from appropriate authority
- 8.4.9 Certified true copy of Resident/Nativity Certificate for Other State Applicants (OSA) & Oriya Students Living in Neighbouring State (OLNS)

8.5 CAF Validation Process

- 8.5.1 Applicant cannot change any data after submission of on-line filled CAF at the college counter. Validation will be done as per hard copy of CAF submitted at the SAMS Junior College.
- 8.5.2 The e-Admission Team Member will validate the submitted application on-line by comparing with the relevant documents like mark sheets, reservation & weightage certificates, etc.
- 8.5.3 For benefit of applicants, a sample of filled up CAF, College Copy & Applicant Copy is enclosed at **Annexure-5 & Annexure-6** respectively.

9 Principles of Selection

- 9.1. Admission into various Streams & Colleges shall be decided strictly on the **basis of merit**.

- 9.2. Total marks secured at the 10th Board Examination w.r.t Total Marks, weightage & Reservation (if applicable) will be taken into consideration in preparing the merit list. **For Reservation & Weightage please refer items 12 & 13 of the prospectus (CP).**
- 9.3. In case of candidates passing the HSC/HS/equivalent examination compartmentally, average of marks secured in the subject/s concerned at both the examinations shall be taken into consideration to determine the aggregate.
- 9.4. For applicants who have secured equal marks in the 10th Board examination and have opted for same & stream, their merit will be decided on the basis of marks in English/Social Studies for Arts and Mathematics/Science for Science & Commerce Streams. (Govt. Order No.: 57823, Dated: 24.10.2000).
- For Example:-**
If there are two applicants who have opted for one college and one stream and have same marks in HSC examination, then if it is for Arts stream, then the applicant who has more marks in English will get preference. If English marks of both applicants are also same, then marks in Social Studies will determine the selection. For Science & Commerce Stream, Mathematics & Science marks will be deciding factor in similar sequence.
- 9.5. Any applicant, if selected, will be given only one confirmed seat according to his/her choice of preferences in CAF in the intimation letter after 1st selection and/or 2nd selection.
- 9.6. Status of the higher choices of preference in the CAF will also be intimated (Please see **Annexure-4** as an example of waiting list position for higher options).
- 9.7. If an applicant gets selected to the seat of his/her 1st choice of preference as per the CAF, then his/her name won't be considered for other choices of preference in the 2nd selection.
- 9.8. If an applicant gets selected against any choice other than 1st preference in 1st selection, s/he will be considered for higher preference choices in the 2nd selection.

Note:-

*Students who take admission against lower options in the 1st selection may slide up during 2nd selection and got their higher choice college but may want to continue in the 1st selection college. To accommodate them, all students who get lower choices may exercise an option (by giving an undertaking) either to be part of 2nd selection or not at the time 1st selection admission. These who do not want to be considered for 2nd selection won't be considered from the same. A sample format for such form is at **Annexure-7**.*

- 9.9. In case a student takes admission against 2nd or 3rd choice of preference but gets 1st choice in 2nd selection, the, s/he can take transfer to the college of his/her 1st choice without forfeiting the deposited college fees except the College Development Fees.

However, if an applicant has taken admission in a college as per the 1st or 2nd selection but goes to take admission for the Balance Seats in a higher choice, she will have to deposit the entire admission fees in the new college. The old college where s/he had taken admission will not remit the admission fees to the new college.

- 9.10. There will be 4 phases of admission **(a)** First Selection Admission **(b)** Second Selection Admission, **(c)** ST/SC Extension Seat Admission **(d)** Balance Admission from Merit List. For above admission **SAMS Steering Committee** shall provide the list to the SAMS colleges for admission.

Note:-

Elective Subject, 4th Elective Subject or Hostel Selection won't be indicated in the intimation letter of selected applicants. The destination college will allocate the Elective Subject, 4th Elective Subject or Hostel as per the merit list and as per options of applicants in the CAF.

10 Intimation

Intimation for e-Admission will be communicated through;

- 10.1. By Normal Post / Speed Post (if self addressed envelope with postage of Rs. 12/- or Rs. 25/- given with the CAF). A sample intimation letter is enclosed at **Annexure-4**.
- 10.2. SMS (if mobile number is provided in the CAF)
- 10.3. e-Mail (if mobile e-mail address is provided in the CAF)
- 10.4. Applicants can get the information by giving their Index-cum-Money Receipt Number from Toll Free Number **(155335)** government working day 10:00 A.M. to 5:00 P.M.

- 10.5. Official Website www.dheorissa.in. From this website selected candidates can download the intimation letter.
- 10.6. Notice board of Applied College (where applications are submitted) and Destination College (where applicant is selected to take admission).

11 Admission Procedure

- 11.1. **Applied College** for an applicant is one where the applicant submits the CAF.
- 11.2. **Destination College** of an applicant is the college where s/he gets selected for admission as per his/her choice & marks in the 10th Board Examination.
- 11.3. An applicant has to produce all the certificates in original at the Destination College.
- 11.4. An applicant has to submit 3 colour passport size photographs (signed by him/her) at the time of admission.
- 11.5. Additional information of the admitted students will be collected in a separate form, which will be used for e-Administration purposes by college authorities. A sample copy of Additional Information Form is given at **Annexure-8**.
- 11.6. Hostel & fourth elective subject will be allotted after admission at the Destination College as per the preferences given in the CAF and as per merit of applicant & availability of seats.
- 11.7. After second selection the balance seats will be filled up by the list given by SAMS Steering Committee.

11.8 Check List for Admission

- 11.8.1 Original Certificates (As per Intimation Letter)
- 11.8.2 Total fees required for admission as mentioned against the in the Common Prospectus in the shape of Cash/Bank Draft.
- 11.8.3 3 copies of recent colour passport size photographs.

11.9 Procedure to deal with transfer cases

- 11.9.1 If a candidate who has taken admission on basis of 1st selection gets selected for his/her higher choices in 2nd selection, two situations may arise.

a) If an applicant's Destination College in 2nd selection is different than the 1st selection

b) There could be a change of stream in the same Destination College in 2nd selection.

For situation (a) The applicant would report at the 2nd selection Destination College and surrender his/her CLC from the 1st selection destination college and deposit only College Development fees of the that particular college. **(b)** For change of Stream in the 2nd selection (due to up-gradation), Destination College remaining the same, there would no need for the applicant to approach the college for any endorsement. This would be done at the college level subsequently.

- 11.9.2 For transfer of Funds/Bank Drafts, it would be done after all admissions are over among the colleges. The Principals of respective colleges would transfer the funds to respective colleges on the transfer cases as mentioned above.

12 Reservation

12.1 Scheduled Caste [SC] & Scheduled Tribe [ST]

- 12.1.1 SC - **8%** of the sanctioned strength shall be reserved for SC applicants
- 12.1.2 ST - **12%** of the sanctioned strength shall be reserved for ST applicants
- 12.1.3 The reserved seats are not interchangeable between SC&ST.
- 12.1.4 SC/ST applicants selected for admission on merit shall not be counted against reserved seats.
- 12.1.5 Additional seats for SC & ST students to the extent of 8% for SC & 10% for ST will be provided under the following conditions.

- a) Seat normally reserved for that category of students, i.e. SC or ST has been fully utilized.
- b) Even after the reserved seats have been fully utilized, student of either or both the categories who have secured 40% or more (for Arts & Commerce) or 50% or more (for Science) in the qualifying examination have failed to secure admission to Arts/Commerce or Science/Commerce stream respectively [G.O. No. 36979 Dt. 23/09/04 of Department of Higher Education]

- 12.1.6 However any modification made by the Government in the reservation policy will be followed during admission.
- 12.1.7 Reserved seats lying vacant after 2nd selection admission would be de-reserved.

12.2 Physically Handicapped [PH]/Orthopedically Handicapped [OH]

3% of sanctioned seats shall be reserved for PH / OH Students (Extent of handicap not below 40%).

12.3 Ex-Serviceman [ESM]

1% of the sanction seats shall be reserved for Self/Children/Wife/Husband of Ex-Serviceman.

12.4 Serving Defence Personnel [SDP]

1% of the sanction seats shall be reserved for Self/Children/Wife/Husband of serving defense personnel. (G.O. No. 55588/HE, Dt. 16.10.2000)

12.5 Children of Martyrs (CoM)

2% of seats sanctioned are reserved for the children of martyrs.

12.6 Oriya Living in Neighbouring States [OLNS]

Admission on merit from Oriya students living in neighbouring state shall be reserved upto 5% (1% for any particular state) of the sanctioned strength. For the purpose of admission, an applicant will be considered as OLNS, if s/he has passed the HSC examination or equivalent examination from any school situated in the neighbouring state of Orissa. (Andhra Pradesh, Chhatisgarh, Jharkhand, Bihar & West Bengal).

13 Weightage

The 10% of seat in each stream shall be filled up by weightage candidate. This 10% seats will be proportionately distributed among reserved category.

An applicant who is selected under weightage category (10%) and takes admission will continue to remain under weightage category even if cut-off mark is reduced in subsequent selection.

13.1 NCC

- 13.1.1 Applicants holding certificate "A" shall be given Weightage of additional **5%** of marks over and above the aggregate marks secured at the HSC or Equivalent examination.
- 13.1.2 Applicants who have represented the State or the Central School/Sainik School at the All India level NCC Camps/ Courses/ Activities shall be given Weightage of additional **5%** of marks over and above the aggregate marks secured at the HSC or Equivalent examination.

13.2 Scouts & Guides

- 13.2.1 Scout and Guides possessing and producing the original certificate signed by the President of India shall be given Weightage of additional **10%** of marks over and above the aggregate marks secured at the HSC/Equivalent examination.
- 13.2.2 Scout and Guides possessing and producing the original certificate signed by the Governor of State shall be given Weightage of additional **5%** of marks over and above the aggregate marks secured at the HSC/Equivalent examination.

13.3 Sports & Games

- 13.3.1 Applicants who have represented the country at international level shall be given direct admission.
- 13.3.2 Applicants who have represented the state at national level shall be given Weightage of additional **10%** of marks over and above the aggregate marks secured at the HSC/Equivalent examination.
- 13.3.3 Applicants who have represented the school at the inter-State School Sports Meet level shall be given Weightage of additional **5%** of marks over and above the aggregate marks secured at the HSC/Equivalent examination.

13.4 Women for Stream

- 13.4.1 Women applicants opting for a stream in which, teaching facility is not available in any of the local women's colleges shall be given Weightage of **5%** of marks over and above the aggregate marks secured at the HSC/Equivalent examination.
- 13.4.2 Women candidates availing of the weightage for a stream shall not be allowed to change the stream subsequently.

13.5 Admission of candidates from Outside State of Orissa (OSA)

- 13.5.1. The number of students admitted from outside Orissa to any class shall not exceed five percent (**5%**) of the total number of sanctioned seat of the class subject to maximum of one percent (**1%**) of the total seat for the candidates of a given State/ Union Territory of India.
- 13.5.2. For the purpose of admission, an applicant will be deemed to be from outside the State of Orissa if he/she has passed the H.S.C/ Equivalent examination from any school situated outside State of Orissa.

14 Certificates & Documents

The following documents & certificates are to be submitted at the time of submission of CAF.

- 14.1. HSC Mark Sheets-cum-Provisional Certificate (or equivalent Board). If an applicant has not received the mark sheet from the board in-time, then the downloaded mark sheet from Internet will be admissible.
- 14.2. Conduct certificate from the institution last attended.
- 14.3. Schedule Tribe/ Schedule Caste certificates from revenue officer not below rank of Tahasildar/Additional Tahasildar. **For ST applicant, his/her father's caste certificate may be taken into consideration.**
- 14.4. PH/OH certificate from CDMO/SDMO/CMO of Capital Hospital (in case of Bhubaneswar).
- 14.5. Ex-Service Man certificate from Zilla Sainik Board.
- 14.6. Service Defence Personnel-SDP (Army/Navy/Air Force) Certificate from the Commanding Officer of the unit.
- 14.7. Children of Martyrs (CoM) certificate from the District Collector.
- 14.8. NCC certificate from the competent authority.
- 14.9. Migration certificate for the applicant from other Boards except BSE, Orissa
- 14.10. Permanent resident/nativity certificate (for OSA & OLNS candidates).
- 14.11. Sports certificate from the appropriate authority & counter signed by Director, Sports of the State.
- 14.12. Scout & guide certificate from the appropriate authority.

15 Important Notes

15.1 Reservation

- 15.1.1. In case there are no applicants in any of the reserved category, the seats will be de-reserved and filled up by the general category applicants.
- 15.1.2. No seats shall remain reserved for any category beyond the normal date of admission.

15.1.3. SC/ST applicants selected for admission on merit basis shall not be counted against reserved seats.

15.2 Weightage

15.2.1. No weightage shall be given in any category if the achievement has not been made within two years before the last date of CAF submission at the Applied College.

15.2.2. Not more than 10% of seats in each stream shall be filled up on the basis of weightage for various extra curricular activities/unavailability of stream in local women's college.

15.2.3. An applicant can claim weightage to a maximum of 10% over the total mark secured.

15.2.4. Weightage is only for purpose of admission. It shall not be considered for any other preferential treatment such as allotment of subject/hostel.

15.2.5. An applicant who is selected under weightage category (10%) and takes admission will continue to remain under weightage category even if cut-off mark is reduced in subsequent selection.

15.3 General

15.3.1. Self certified true copies of documentary evidence must be attached with the CAF to be considered under the reservation & weightage category.

15.3.2. If an applicant, whose parents are permanent resident of Orissa has passed HSC or equivalent examination without Oriya as a subject form out side of Orissa. S/he may be considered to be from within Orissa. S/he has to produce a permanent resident/nativity certificate from the District Magistrate/Tahasildar to the effect that her/his parents were resident of that district of Orissa.

15.3.3. Vacancies arising out of transfer will be filled up from the same category of student.

15.3.4. CAF incomplete in any respect will be rejected.

15.3.5. Applicants applying in two or more Common Application Form (CAF) are liable to be rejected.

15.3.6. Computer (Net) generated CAF will only be accepted.

16 Annexure-1 (List of Junior Colleges for SAMS 2010)

SL#	College Code	District	Name
1	01041101	Angul	Government (Junior) College, Angul
2	01062101	Angul	Janata (Junior) College, Boinda
3	01072101	Angul	Athamallik (Junior) College, Athmallik
4	01082101	Angul	Malyagiri (Junior) Mahavidyalaya, Pallahara
5	01112101	Angul	Talcher (Junior) College, Talcher
6	02012102	Balasore	Gopalpur (Junior) College, Gopalpur, Balasore
7	02052102	Balasore	Rural Institute of Higher Studies, Bhogarai
8	02062101	Balasore	Dinakrushna (Junior) College, Jaleswar
9	02111101	Balasore	Fakir Mohan (Junior) College, Balasore
10	02111202	Balasore	Kuntala Kumari Sabat Women's (Junior) College, Balasore
11	02132101	Balasore	Upendra Nath (Junior) College, Soro
12	02162101	Balasore	Nilagiri (Junior) College, Nilagiri
13	03022101	Bargarh	Attabira (Junior) College, Attabira
14	03022102	Bargarh	Larambha (Junior) College, Larambha
15	03052101	Bargarh	Dadhi Baman (Junior) College, Bhatli
16	03071101	Bargarh	Panchayat (Junior) College, Bargarh
17	03072204	Bargarh	Women's (Junior) College, Bargarh
18	03132101	Bargarh	Anchal (Junior) College, Padampur
19	03142102	Bargarh	Sohela (Junior) College, Sohela
20	04042101	Bhadrak	Agarpra (Junior) College, Agarpara
21	04052101	Bhadrak	Chandbali (Junior) College, Chandbali
22	04062103	Bhadrak	Dhamnagar (Junior) College, Dhamnagar
23	04072102	Bhadrak	Biranchi Narayan Madhab Arjun (Junior) College, Paliabindha
24	04082101	Bhadrak	Atal Bihari (Junior) College, Basudevapur
25	04091101	Bhadrak	Bhadrak (Junior) College, Bhadrak
26	05071101	Bolangir	Government (Junior) College, Bolangir
27	05071102	Bolangir	Rajendra (Junior) College, Bolangir
28	05071203	Bolangir	Government Women's (Junior) College, Bolangir
29	05082101	Bolangir	Panchayat Samiti (Junior) College, Belpara
30	05112101	Bolangir	Jawaharlal (Junior) College, Patnagarh
31	05152101	Bolangir	D.A.V. (Junior) College, Titilagarh
32	05162101	Bolangir	Kantabanji Vocational (Junior) College, Kantabanji
33	05181201	Bolangir	Government Women's (Junior) College, Titilagarh, Bolangir
34	06032101	Boudh	Panchayat (Junior) College, Kantamal
35	06042101	Boudh	Boudh Panchayat (Junior) College, Boudh
36	07022101	Cuttack	Mohan Subudhi (Junior) College, Baramba
37	07032102	Cuttack	Narasinghpur (Junior) College, Narasinghpur
38	07052101	Cuttack	Gopabandhu Science (Junior) College, Athagarh
39	07082101	Cuttack	Banki (Junior) College, Banki
40	07101101	Cuttack	Jatiya Kabi Bira Kishore (Junior) Government College, Cuttack
41	07152102	Cuttack	Salepur (Junior) College, Salepur
42	07181101	Cuttack	Ravenshaw (Junior) College, Cuttack
43	07181202	Cuttack	Shailabala Women's (Junior) College, Cuttack
44	08042101	Deogarh	Deogarh (Junior) College, Deogarh
45	09041101	Dhenkanal	Dhenkanal (Junior) College, Dhenkanal
46	09041202	Dhenkanal	Government Women's (Junior) College, Dhenkanal
47	09052101	Dhenkanal	Hindol (Junior) College, Khajuriakota
48	09112101	Dhenkanal	Kamakshyanagar (Junior) College, Kamakshyanagar
49	10042101	Gajapati	Indira Memorial (Junior) College, Chandiniput
50	10071101	Gajapati	Government (Junior) Science College, Jirnaga, Gajapati
51	10091101	Gajapati	Sri Krushna Chandra Gajapati (Junior) College, Paralakhemundi
52	11022101	Ganjam	Khemundi (Junior) College, Digapahandi
53	11071101	Ganjam	Binayak Acharya (Junior) College, Berhampur
54	11071102	Ganjam	Khallikote (Junior) College, Berhampur
55	11071203	Ganjam	Sashi Bhusan Rath Government Women's (Junior) College, Berhampur

SL#	College Code	District	Name
56	1111201	Ganjam	Niranjan Government (Junior) College, Aska
57	1111202	Ganjam	Aska Science (Junior) College, Aska
58	1121201	Ganjam	Kabi Samrat Upendra Bhanja (Junior) College, Bhanjanagar
59	1132101	Ganjam	Government (Junior) College, Chhatrapur
60	1134201	Ganjam	Science (Junior) College, Hinjilicut
61	1136201	Ganjam	Rama Chandra Mardaraj Science (Junior) College, Khallikote
62	1139201	Ganjam	Tara Tarini (Junior) College, Purusottampur
63	1205202	Jagatsinghpur	Sarala (Junior) Mahavidyalaya, Rahama
64	1208202	Jagatsinghpur	Adikabi Sarala Das (Junior) College, Tirtol
65	1209201	Jagatsinghpur	Swami Vivekananda Memorial (Junior) College, Jagatsinghpur
66	1210201	Jagatsinghpur	Paradeep (Junior) College, Paradeep
67	1301201	Jajpur	Baba Bhairabananda (Junior) Mahavidyalaya, Chandikhol
68	1305202	Jajpur	Sadhu Goureswar (Junior) College, Kanikapada
69	1310202	Jajpur	Sukinda (Junior) College, Sukinda
70	1311101	Jajpur	Narasingh Choudhury (Junior) College, Jajpur
71	1312201	Jajpur	Vyasa Nagar (Junior) College, Jajpur Road
72	1407201	Jharsuguda	Brajarajnar (Junior) College, Brajarajnar
73	1408201	Jharsuguda	Laxmi Narayan (Junior) College, Jharsuguda
74	14082202	Jharsuguda	Women's (Junior) College, Jharsuguda
75	1508101	Kalahandi	Government (Junior) College, Bhawanipatna
76	15081202	Kalahandi	Government Women's (Junior) College, Bhawanipatna
77	1509201	Kalahandi	Kesinga (Junior) Mahavidyalaya, Kesinga
78	1510201	Kalahandi	Panchayat (Junior) College, Dharamgarh
79	1516201	Kalahandi	Priyadarshini Indira (Junior) Mahavidyalaya, Junagarh
80	1601201	Kandhamal	Adibasi (Junior) College, Balliguda
81	1607201	Kandhamal	Jeevan Jyoti (Junior) Mahavidyalaya, Raikia
82	1610201	Kandhamal	Kalinga (Junior) Mahavidyalaya, G. Udayagiri
83	1614101	Kandhamal	Government (Junior) College, Phulbani
84	16141202	Kandhamal	Sanjaya Memorial Government Women's (Junior) College, Phulbani
85	1706203	Kendrapara	Marshaghai (Junior) College, Marshaghai
86	1708202	Kendrapara	Sailendra Narayan (Junior) College, Rajkanika
87	1710202	Kendrapara	Kendrapara (Junior) College, Kendrapara
88	1711201	Kendrapara	Pattamundai (Junior) College, Pattamundai
89	1804201	Keonjhar	Anandapur (Junior) College, Anandapur
90	1805202	Keonjhar	Chandra Sekhar (Junior) College, Champua
91	1811201	Keonjhar	Tarini Thakurani (Junior) Mahavidyalaya, Ghatagaon
92	1812201	Keonjhar	Braja Bandhu (Junior) Mahavidyalaya, Harichandanpur
93	1817101	Keonjhar	Dharanidhar (Junior) College, Keonjhar
94	18171202	Keonjhar	Government Women's (Junior) College, Keonjhar
95	1902201	Khurdha	Sishu Ananta (Junior) Mahavidyalaya, Balipatna
96	1905101	Khurdha	Buxi Jagabandhu Bidyadhar (Junior) College, Bhubaneswar
97	1905102	Khurdha	Rajdhani (Junior) College, Bhubaneswar
98	19051203	Khurdha	Rama Devi Women's (Junior) College, Bhubaneswar
99	19052110	Khurdha	Maharishi (Junior) College of Natural Law, Bhubaneswar
100	19052112	Khurdha	Sri Satya Sai (Junior) College for Women, Pokhripur
101	19052113	Khurdha	Kamala Nehru Women's (Junior) College, Bhubaneswar
102	19056169	Khurdha	College (Junior) of Basic Science & Humanities, Bhubaneswar
103	1906201	Khurdha	Jatani (Junior) College, Jatani
104	1908201	Khurdha	Begunia (Junior) College, Begunia
105	1912203	Khurdha	Kshetrabasi Dayananda Anglovedic (Junior) College, Nirakarpur
106	1914201	Khurdha	Godavarish (Junior) Mahavidyalaya, Banapur
107	1915201	Khurdha	Prananath (Junior) College, Khurda
108	20061101	Koraput	Vikram Deb (Junior) College, Jeypore
109	20061202	Koraput	Government (Junior) Women's College, Jeypore
110	2007201	Koraput	Kotpad (Junior) College, Kotpad
111	2016201	Koraput	Semiliguda (Junior) College, Semiliguda
112	20171101	Koraput	D.A.V. (Junior) College, Lanjiguda, Koraput

SL#	College Code	District	Name
113	20171202	Koraput	Government Women's (Junior) College, Koraput
114	21032101	Malkanagiri	Balimela (Junior) College of Technology, Niladrinagar
115	21052101	Malkanagiri	Malkangiri (Junior) College, Malkangiri
116	21091101	Malkanagiri	Government (Junior) Science College, Malkanagiri
117	22071101	Mayurbhanj	Government (Junior) Science College, Tiringi, Mayurbhanj
118	22082101	Mayurbhanj	Rairangpur (Junior) College, Rairangpur
119	22092101	Mayurbhanj	Laxmi Kanta (Junior) College, Bangriposi
120	22102101	Mayurbhanj	Barasahi Panchayat Samiti (Junior) College, Barasahi
121	22152101	Mayurbhanj	Upendra Nath (Junior) College, Nalagaja
122	22172101	Mayurbhanj	Seemanta (Junior) Mahavidyalaya, Jharpokharia
123	22191101	Mayurbhanj	Maharaja Purna Chandra (Junior) College, Baripada
124	22242102	Mayurbhanj	Udala (Junior) College, Udala
125	22252101	Mayurbhanj	Jashipur (Junior) College, Jashipur
126	22302101	Mayurbhanj	Karanjia (Junior) College, Karanjia
127	23022101	Nabarangapur	Bhairab (Junior) College, Dabugan
128	23052101	Nawarangpur	Nabarangpur (Junior) College, Nawarangpur
129	23102101	Nabarangapur	Pendrani (Junior) Mahavidyalaya, Umerkote
130	24072101	Nayagarh	Raghunath Samabaya (Junior) Mahavidyalaya, Odagaon
131	24082102	Nayagarh	Ranapur (Junior) College, Ranpur
132	24092101	Nayagarh	Pathani Samanta (Junior) College, Khandapara
133	24102101	Nayagarh	Nayagarh (Junior) College, Nayagarh
134	25041101	Nuapada	Government (Junior) Science College, Nuapada
135	25042102	Nuapada	National (Junior) College, Nuapada
136	25052101	Nuapada	Sinapali (Junior) College, Sinapali
137	25062101	Nuapada	Khariar (Junior) College, Khariar
138	26022101	Puri	Alarnath Dhandamulak (Junior) Mahavidyalaya, Brahmagiri
139	26042101	Puri	Gop (Junior) College, Gop
140	26052101	Puri	Mangala (Junior) Mahavidyalaya, Kakatpur
141	26112101	Puri	Utkalmani Gopabandhu Smruti (Junior) Mahavidyalaya, Sakhigopal
142	26132101	Puri	Nimapada (Junior) College, Nimapada
143	26142101	Puri	Pipili (Junior) College, Pipili
144	26151101	Puri	Samanta Chandra Sekhar (Junior) College, Puri
145	26151202	Puri	Government Women's (Junior) College, Puri
146	27042101	Rayagada	Gunupur (Junior) College, Gunupur
147	27142101	Rayagada	Rayagada (Junior) College, Rayagada
148	27142202	Rayagada	Women's (Junior) College, Rayagada
149	28012101	Sambalpur	Trust Fund (Junior) College, Bamra
150	28042101	Sambalpur	Kuchinda (Junior) College, Kuchinda
151	28072101	Sambalpur	Bhim Bhoi (Junior) College, Rairakhol
152	28111101	Sambalpur	Netaji Subash Chandra Bose (Junior) College, Sambalpur
153	28122101	Sambalpur	Burla N.A.C. (Junior) College, Burla
154	28141101	Sambalpur	Gangadhar Meher (Junior) College, Sambalpur
155	28141202	Sambalpur	Government Women's (Junior) College, Sambalpur
156	29012102	Sonepur	Birmaharajpur (Junior) College, Birmaharajpur
157	29042102	Sonepur	Shreeram (Junior) College, S. Rampur
158	29082101	Sonepur	Sonepur (Junior) College, Sonepur
159	30012101	Sundergarh	Bonaigarh (Junior) College, Bonaigarh
160	30092101	Sundergarh	Shrama Sakti (Junior) College, Biramitrapur
161	30101101	Sundargarh	Government (Junior) College, Rourkela
162	30101102	Sundargarh	Rourkela (Junior) College, Rourkela
163	30101203	Sundargarh	Sushilabati Government (Junior) Women's College, Rourkela
164	30102109	Sundergarh	Ispat (Junior) College, Rourkela
165	30132102	Sundergarh	Vesaja Patel (Junior) College, Duduka
166	30141101	Sundargarh	Government (Junior) Science College, Kutra, Sundergarh
167	30142102	Sundergarh	Dalmia (Junior) College, Jharbeda
168	30211101	Sundargarh	Government (Junior) College, Sundargarh
169	30211202	Sundargarh	Government Women's (Junior) College, Sundargarh

17 Annexure-2 (Sample of On-line CAF & Instruction for filling it)



Common Application Form

for Admission to Junior Colleges

Department of Higher Education, Government of Orissa

+2

<p>1 10th Board Details <i>(As in admit card)</i></p>	<p>a. <table border="1" style="width:100%;"><tr><td style="text-align:center;">Name of the Examination Board -----Select-----</td></tr></table></p>	Name of the Examination Board -----Select-----	<p>b. <table border="1" style="width:100%;"><tr><td style="text-align:center;">Year of Passing ---- Select ----</td></tr></table></p>	Year of Passing ---- Select ----	<p>c. <table border="1" style="width:100%;"><tr><td style="text-align:center;">Roll Number</td></tr></table></p>	Roll Number	<p>Affix your self attested (on the front) recent colour passport size photograph here</p>	
Name of the Examination Board -----Select-----								
Year of Passing ---- Select ----								
Roll Number								
<p>2 Applicant's Name</p>	<input style="width:100%;" type="text"/>							
<p>3 Father's Name</p>	<input style="width:100%;" type="text"/>							
<p>4 Mother's Name</p>	<input style="width:100%;" type="text"/>							
<p>5 Personal Details</p>	<p>a. <table border="1" style="width:100%;"><tr><td style="text-align:center;">Blood Group ---- Select ----</td></tr></table></p>	Blood Group ---- Select ----	<p>b. <table border="1" style="width:100%;"><tr><td style="text-align:center;">Sex ---- Select ----</td></tr></table></p>	Sex ---- Select ----	<p>c. <table border="1" style="width:100%;"><tr><td style="text-align:center;">Religion ---- Select ----</td></tr></table></p>	Religion ---- Select ----	<p>d. <table border="1" style="width:100%;"><tr><td style="text-align:center;">Date of Birth DD/MM/YYYY</td></tr></table></p>	Date of Birth DD/MM/YYYY
Blood Group ---- Select ----								
Sex ---- Select ----								
Religion ---- Select ----								
Date of Birth DD/MM/YYYY								

6 Address for Correspondence						
<p>a. State <table border="1" style="width:100%;"><tr><td style="text-align:center;">----- Select -----</td></tr></table></p>	----- Select -----	<p>b. District <table border="1" style="width:100%;"><tr><td style="text-align:center;">----- Select -----</td></tr></table></p>	----- Select -----	<p>c. Block/ ULB <table border="1" style="width:100%;"><tr><td style="text-align:center;">----- Select -----</td></tr></table></p>	----- Select -----	
----- Select -----						
----- Select -----						
----- Select -----						
<p>d. House No., Street/Village, Post Office, Police Station Name <input style="width:100%;" type="text"/></p>	<p>e. PIN Code <input style="width:100%;" type="text"/></p>					
<p>f. Telephone <table border="1" style="width:100%;"><tr><td style="text-align:center;">STD Code</td><td style="text-align:center;">Number</td></tr></table></p>	STD Code	Number	<p>g. Mobile <input style="width:100%;" type="text"/></p>	<p>h. e-mail <input style="width:100%;" type="text"/></p>		
STD Code	Number					

7 Reservation Details								
<p>a. <input type="radio"/> Schedule Tribe (ST)</p>	<p><input type="radio"/> Schedule Caste (SC)</p>	<p><input type="radio"/> Others</p>	<p>b. <input type="checkbox"/> Physically/Orthopedically Handicapped (PH/OH)</p>					
<p>c. <input type="radio"/> Ex-Service Man (ESM)</p>	<p><input type="radio"/> Serving Defence Personnel (SDP)</p>	<p><input type="radio"/> Children of Martyrs (CoM)</p>						
<p>d. Are you an Outside State Applicant (OSA)?</p>	<table border="1" style="width:100%;"><tr><td style="text-align:center;">Yes</td><td style="text-align:center;">No</td></tr><tr><td style="text-align:center;"><input type="radio"/></td><td style="text-align:center;"><input type="radio"/></td></tr></table>	Yes	No	<input type="radio"/>	<input type="radio"/>	<p>If yes, please give the State Name</p>	<table border="1" style="width:100%;"><tr><td style="text-align:center;">----- Select -----</td></tr></table>	----- Select -----
Yes	No							
<input type="radio"/>	<input type="radio"/>							
----- Select -----								
<p>e. Are you Oriya Living in Neighbouring State (OLNS)?</p>	<table border="1" style="width:100%;"><tr><td style="text-align:center;">Yes</td><td style="text-align:center;">No</td></tr><tr><td style="text-align:center;"><input type="radio"/></td><td style="text-align:center;"><input type="radio"/></td></tr></table>	Yes	No	<input type="radio"/>	<input type="radio"/>	<p>If yes, please give the State Name</p>	<table border="1" style="width:100%;"><tr><td style="text-align:center;">----- Select -----</td></tr></table>	----- Select -----
Yes	No							
<input type="radio"/>	<input type="radio"/>							
----- Select -----								

8 Weighatge Details									
<p>a. <table border="1" style="width:100%;"><tr><td style="text-align:center;">NCC</td></tr><tr><td><input type="checkbox"/> NCC (A) <input type="checkbox"/> NCC (C)</td></tr></table></p>	NCC	<input type="checkbox"/> NCC (A) <input type="checkbox"/> NCC (C)	<p>b. <table border="1" style="width:100%;"><tr><td style="text-align:center;">Scout & Guide</td></tr><tr><td><input type="checkbox"/> Rajya Puraskar (RP) <input type="checkbox"/> President Recognition (PR)</td></tr></table></p>	Scout & Guide	<input type="checkbox"/> Rajya Puraskar (RP) <input type="checkbox"/> President Recognition (PR)	<p>c. <table border="1" style="width:100%;"><tr><td style="text-align:center;">Sports</td></tr><tr><td><input type="checkbox"/> State <input type="checkbox"/> National <input type="checkbox"/> International</td></tr></table></p>		Sports	<input type="checkbox"/> State <input type="checkbox"/> National <input type="checkbox"/> International
NCC									
<input type="checkbox"/> NCC (A) <input type="checkbox"/> NCC (C)									
Scout & Guide									
<input type="checkbox"/> Rajya Puraskar (RP) <input type="checkbox"/> President Recognition (PR)									
Sports									
<input type="checkbox"/> State <input type="checkbox"/> National <input type="checkbox"/> International									

9 Details of marks secured in 10th Board Examination													
<p>a. Mark secured in each subject in 10th Board Examination</p>	<table border="1" style="width:100%;"><tr><td style="text-align:center;">English</td></tr></table>	English	<table border="1" style="width:100%;"><tr><td style="text-align:center;">Mathematics</td></tr></table>	Mathematics	<table border="1" style="width:100%;"><tr><td style="text-align:center;">Science</td></tr></table>	Science	<table border="1" style="width:100%;"><tr><td style="text-align:center;">Social Science</td></tr></table>	Social Science	<table border="1" style="width:100%;"><tr><td style="text-align:center;">Total Mark Secured</td></tr></table>	Total Mark Secured	<table border="1" style="width:100%;"><tr><td style="text-align:center;">Maximum Mark</td></tr></table>	Maximum Mark	
English													
Mathematics													
Science													
Social Science													
Total Mark Secured													
Maximum Mark													
<p>b. Have you passed 10th Board Exam Compartmentally?</p>	<table border="1" style="width:100%;"><tr><td style="text-align:center;">Yes</td><td style="text-align:center;">No</td></tr><tr><td style="text-align:center;"><input type="radio"/></td><td style="text-align:center;"><input type="radio"/></td></tr></table>	Yes	No	<input type="radio"/>	<input type="radio"/>	<p>If yes</p>	<table border="1" style="width:100%;"><tr><td style="text-align:center;">Name of the Subject</td></tr></table>	Name of the Subject	<table border="1" style="width:100%;"><tr><td style="text-align:center;">Fail mark in previous exam</td></tr></table>	Fail mark in previous exam	<table border="1" style="width:100%;"><tr><td style="text-align:center;">Pass mark in Compartmental exam</td></tr></table>	Pass mark in Compartmental exam	
Yes	No												
<input type="radio"/>	<input type="radio"/>												
Name of the Subject													
Fail mark in previous exam													
Pass mark in Compartmental exam													

10 Option(s)/Choice(s) Details									
<p>a. College Name <table border="1" style="width:100%;"><tr><td style="text-align:center;">-----Select-----</td></tr></table></p>	-----Select-----	<p>b. Stream Name <table border="1" style="width:100%;"><tr><td style="text-align:center;">---- Select ----</td></tr></table></p>	---- Select ----	<p>c. Compulsory (MIL) <table border="1" style="width:100%;"><tr><td style="text-align:center;">---- Select ----</td></tr></table></p>	---- Select ----				
-----Select-----									
---- Select ----									
---- Select ----									
<p>d. Elective Subject</p>	<table border="1" style="width:100%;"><tr><td style="text-align:center;">Fisrt Elective ---- Select ----</td><td style="text-align:center;">Second Elective ---- Select ----</td><td style="text-align:center;">Third Elective ---- Select ----</td></tr></table>	Fisrt Elective ---- Select ----	Second Elective ---- Select ----	Third Elective ---- Select ----	<p>e. 4th Elective in order of preference</p>	<table border="1" style="width:100%;"><tr><td style="text-align:center;">Fisrt Choice ---- Select ----</td><td style="text-align:center;">Second Choice ---- Select ----</td><td style="text-align:center;">Third Echoice ---- Select ----</td></tr></table>	Fisrt Choice ---- Select ----	Second Choice ---- Select ----	Third Echoice ---- Select ----
Fisrt Elective ---- Select ----	Second Elective ---- Select ----	Third Elective ---- Select ----							
Fisrt Choice ---- Select ----	Second Choice ---- Select ----	Third Echoice ---- Select ----							
<p>f. Are you interested to reside in hostel</p>	<input type="radio"/> Yes	<input type="radio"/> No							

Instruction for filling CAF

There are four types of input field in this on-line Common Application Form (CAF).

- (1) Select Box (2) Text Box (3) Radio Button & (4) Check Box

1. Select Box

To fill up this input field the applicant has to click anywhere in the box by using 'Mouse'. Upon clicking the list of options will be show up on the computer screen. Then click on the option of your choice. This option will be filled in the box. Please move to the next item.

Following items in CAF, will have 'Select Box'. Above procedure is to be used to fill these items.

(1.a) Name of the Examination Board, (1.b) Year of Passing, (5.a) Blood Group, (5.b) Sex, (5.c) Religion, (6.a) State, (6.b) District, (6.c) Block/ ULB, (10.a) College Name, (10.b) Stream Name, (10.c) Compulsory (MIL), (10.d) Elective Subject, (10.e) 4th Elective in order of preference

2. Text Box

For this type of input field, the applicant has to write or 'Type' in the required information by using 'Key Board'. For example Name in the side box has been filled by in typing.

Following items in CAF, will have 'Text Box'. Please follow the above procedure is to fill in these items.

(1.c) Roll Number, (2) Applicant's Name, (3) Father's Name, (4) Mother's Name, (5.d) Date of Birth, (6.d) House No., Street/Village, Post Office, Police Station Name, (6.e) PIN Code, (6.f) Telephone, (6.g) Mobile, (6.h) e-mail, (9.a) Details of marks secured in 10th Board Examination, (9.b) Details of marks secured in 10th Board Compartmental Examination

3. Radio Button

For this type of input field, the applicant has to click on the appropriate circle by moving the mouse to the circle and then clicking. Here applicant can choose only one option out of the several ones given. For example; 'Yes' or 'No' as has given in the right side.

Following items in CAF is to be filled by the 'Radio Button' method.

(7.a) Schedule Tribe (ST) / Schedule Caste (SC) / Others, (7.c) Ex-Service Man (ESM) / Serving Defence Personnel (SDP) / Children of Martyrs (CoM), (7.d) Are you an Outside State Applicant (OSA)? (Yes/No), (7.e) Are you Oriya Living in Neighbouring State (OLNS)? (Yes/No), (9.b) Have you passed 10th Board Exam Compartmentally? (Yes/No), (10.f) If admitted, I propose to reside (In College Hostel / With Local Guardian / With Parents / In private Accommodation)

4. Check Box

For this type of input field the applicant has to click on the appropriate box by moving the mouse to the check box (Rectangle) and then clicking. Here, one can choose more than one record in this item e.g. NCC(A) & NCC (C) for item 8(a) of CAF (Please see side box)

Weightage Details	
a.	NCC
<input checked="" type="checkbox"/>	NCC (A)
<input checked="" type="checkbox"/>	NCC (C)

Following items in CAF is to be filled by the 'Check Box' method.

(7.b) Physically/Orthopedically Handicapped (PH/OH), (8.a) NCC (A & C), (8.b) Scout & Guide [Rajya Puraskar (RP) & President Recognition (PR)], (8.c) Sports (State, National & International)

18 Annexure-3 (List of Equivalent Board)

List of Board's Conducting 10+ (Secondary) Examinations which are declared equivalent to the High School Certificate Examination conducted by the Board of Secondary Education, Orissa

Sl#	Name of the Institution/Board	Short Name	Name of the Examination
1	Nagaland Board of Secondary Education, Kohima	NBSE, Kohima, Nagaland	High School Leaving Certificate Examination
2	Board of Secondary Education, Manipur	BSE, Imphal, Manipur	High School Leaving Certificate Examination
3	Meghalaya Board of School Education, Tura	MBSE, Tura, Meghalaya	High School Leaving Certificate Examination
4	Punjab School Education Board, S.A.S Nagar, Mohili	PSEB, Mohili, Punjab	Matriculation Examination
5	Haryana School Education Board, Bhiwani, Pin-125021	HSEB, Bhiwani, Haryana	Matriculation Examination
6	Board of Secondary Education, Himanchal Pradesh	BSE, Himachal Pradesh	Matriculation Examination
7	Goa Board of Secondary & Higher Secondary Education, Alltobetim, Goa, 403117	GOS&HSE, Alltobetim, Goa	Secondary School Certificate Examination
8	Board of Secondary Education, Andhra Pradesh, Hyderabad	BSE, Hyderabad, Andhra Pradesh	Secondary School Certificate Examination
9	Tripura Board of Secondary Education, Abhaynagar, Agartala	TBSE, Agartala, Tripura	Madhyamik Parikhya (Secondary Examination)
10	West Bengal Board of Secondary Education, 77/2, Park Street, Kolkata-16	WBBSE, Kolkata, West Bengal	Madhyamik Parikhya (Secondary Examination)
11	Board of Secondary Education, Rajasthan, Ajmer	BSE, Ajmer, Rajasthan	Madhyamik Parikhya (Secondary Examination)
12	The Jammu & Kashmir State Board of School Education, Srinagar, Jammu, Lalmadi, Srinagar / Rehari Colony. Jammu	J&KSBSE, Jammu & Kashmir	Secondary School Examination
13	Central Board of Secondary Education, Sikhya Kendra, 2, Community Centre, Preet Vihar, Delhi, 110092	CBSE, New Delhi	Secondary School Examination
14	Bihar School Examination Board. Patna	BSEB, Patna, Bihar	Secondary School Examination
15	Board of High School & Intermediate Education, Uttar Pradesh, Allahabad	BHS&IE, Allahbad, Uttar Pradesh	High School Examination
16	Mizoram Board of School Education, Aizwal, 769001	MBSE, Aziwal, Mizoram	High School Leaving Certificate Examination
17	Board of Secondary Education, Guahati	BSE, Guahati, Assam	High School Leaving Certificate Examination
18	Maharastra Board of Secondary & Higher Secondary Education, Sivajee Nagar, Pune-10	MBS&HSE, Puna, Maharastra	Secondary School Certificate Examination
19	Sri Jagannath Sanskrit University, Shree Vihar, Puri	SJSU, Puri, Orissa	Madhyama Examination (from year 1995 to 2000)

20	Council of the Indian School Certificate Examinations, New Delhi	CISCE, New Delhi	Indian Certificate of Secondary Examination
21	Board of Public Examinations, Kerala	BPE, Kerala	Secondary School Leaving Certificate Examination
22	Board of Secondary Education, Madhya Pradesh, Bhopal	BSE, Bhopal, Madhya Pradesh	High School Certificate Examination
23	Board of Secondary Education, Orissa, Cuttack-1, Year 2001 and onwards	BSE, Cuttack, Orissa	Madhyama Sanskrit Examination
24	Jharkhand Academic Council, Ranchi	JAC, Ranchi, Jharkhand	Secondary School Education
25	Orissa State Board of Madrasa Education, Bhubaneswar	OSBME, Bhubaneswar, Orissa	Moulavi Examination (under condition of renewal in every year on production of syllabus and question papers)
26	Chhatisgarh Board of Secondary Education, Raipur	CBSE, Raipur, Chhatisgarh	High School Examination
27	National Open School	NOS	Under the terms and conditions given below: The Secondary Level Examination of NIOS, Delhi shall be deemed to be equivalent to the H.S.C Examination of B.S.E, Orissa provided the examinee has passed the subjects:- English, one of the Mordent Indian Languages (Oriya / Hindi / Bengali/Telugu/Urdu), Mathematics, Science, Social Science so far as the NIOS examinations of 1995 and onwards are concerned.

Equivalence Declared Provisionally

Sl#	Name of the Institution/Board	Name of the Examination	Name of the Examination
1	Gujarat Secondary Education Board, Gandhi Nagar, Gujarat	GSEB, Gandhi Nagar, Gujarat	Matriculation Examination, Tenth Standard
2	Karnataka Secondary Education Board, Bangalore	KSEB, Bangalore, Karnatak	Matriculation Examination, Tenth Standard
3	Tamilnadu Board of Secondary Education, Chennai	TBSE, Chennai, Tamilnadu	Matriculation Examination, Tenth Standard
4	Board of Secondary Education, Sikim, Gangtok	BSE, Gangtok, Sikim	Matriculation Examination, Tenth Standard

List of Institutions of Abroad India Equivalent H.S.C Examination of B.S.E, Orissa

Sl#	Name of the Institution/Board	Name of the Examination	Name of the Examination
1	Bhutan Board of Examinations, Ministry of Education, Thimpu, Bhutan	BBEME, Thimpu, Bhutan	Bhutan Certificate of Secondary Examination w.e.f year 2003
2	Ministry of Education & Sports, Nepal	MES. Nepal	S.L.C Examination

19 Annexure-4 (Sample Copy of Intimation Letter)

Intimation Letter
for Admission to Higher Secondary Classes
 Department of Higher Education, Government of Orissa

Money Receipt-cum- Index Number	

(First Selection)

To
SAGARIKA KUMARI PANIGRAHY
BISHNU MOHAN PANIGRAHY
57 (D), Pokhariapada, Pattamaundai, 754215
Pattamundai, Kendrapara, Orissa

Congratulations!!!

You have been selected / in waiting list for admission into higher secondary classes as per following details.

Confirmed Information

College Name	Stream	Your Choice in CAF	College Rank	Hostel Rank
J.K.B.K (Junior) Government College, Cuttack	Science	Option-04	15	NA

Waiting Information for higher options.

Sl#	College Name	Stream	Waiting Rank			Your Choices in CAF
			General	Reservation	Weightage	
1	Shailabala Women's (Junior) College, Cuttack	Science	115	PH/OH-06 CoM: 11	Sports - 11	Option-01
2	Ravenshaw (Junior) College, Cuttack	Arts	126	PH/OH-15 CoM: 13	Sports - 17	Option-02
3	Bhadrak (Junior) College, Bhadrak	Commerce	67	PH/OH-04 CoM: 17	Sports - 09	Option-03

You are requested to report to the principal **J.K.B.K (Junior) Government College, Cuttack**

with following documents in original on **(15-Jul-2010 & 10:00 AM)**

- 1 Cash/Bank Draft for total fees required for admission mentioned against each college in Common Prospectus for 'Admission'
- 2 Original Board Certificate of HSC or equivalent **OR** Original Board Mark Sheet-cum-Provisional Certificate of HSC or equivalent as the case may be.
- 3 Original School Leaving Certificate (SLC) / College Leaving Certificate (CLC)
- 4 Original Conduct Certificate from the institution last attended
- 5 Original PH/OH Certificate from CDMO of District/SDMO of Sub-Division/CMO of Capital Hospital
- 6 Original Migration Certificate for the applicant from West Bengal - WBBSE, Kolkata
- 7 Original Permanent Resident/Nativity Certificate for OSA/OLNS applicants.
- 8 Original Sports Certificate from the Competent Authorities and counter signed by Director, Sports
- 9 Original HSC Mark Sheets-cum-Provisional Certificate (or equivalent Board) of Ccompartmental Exam.

For any clarification call us at Toll Free No.: 155335 (Working days from 10:00 AM - 03:00 PM)

20 Annexure-5 (CAF College Copy)



Common Application Form for Admission to Junior College

Department of Higher Education, Government of Orissa
College Copy



10 J 000001

+2

For official use only

Money Receipt-cum-Index Number	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr> </table> / <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr> </table>												
Fees Amount (Rs.)	350	Date of Submission at College		Signature of the Receiving Official									

1 10th Board Details <i>(As in admit card)</i>	a. <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 100%;">Name of the Examination Board</td></tr><tr><td style="text-align: center;">West Bengal - WBBSE, Kolkata</td></tr></table>	Name of the Examination Board	West Bengal - WBBSE, Kolkata	b. <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 100%;">Year of Passing</td></tr><tr><td style="text-align: center;">2010</td></tr></table>	Year of Passing	2010	c. <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 100%;">Roll Number</td></tr><tr><td style="text-align: center;">777AB777</td></tr></table>	Roll Number	777AB777	Affix your self attested (on the front) recent colour passport size photographs here		
Name of the Examination Board												
West Bengal - WBBSE, Kolkata												
Year of Passing												
2010												
Roll Number												
777AB777												
2 Applicant's Name	SAGARIKA KUMARI PANIGRAHY											
3 Father's Name	BISHNU MOHAN PANIGRAHY											
4 Mother's Name	SABITA MANJARI PANIGRAHY											
5 Personal Details	a. <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 100%;">Blood Group</td></tr><tr><td style="text-align: center;">O +ve</td></tr></table>	Blood Group	O +ve	b. <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 100%;">Sex</td></tr><tr><td style="text-align: center;">Female</td></tr></table>	Sex	Female	c. <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 100%;">Religion</td></tr><tr><td style="text-align: center;">Hindu</td></tr></table>	Religion	Hindu	d. <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 100%;">Date of Birth</td></tr><tr><td style="text-align: center;">01/01/1996</td></tr></table>	Date of Birth	01/01/1996
Blood Group												
O +ve												
Sex												
Female												
Religion												
Hindu												
Date of Birth												
01/01/1996												

6 Address for Correspondence							
a. State	Orissa	b. District	Kendrapara	c. Block/ ULB	Kendrapara		
d. Details	57 (D), Pokhariapada, Pattamaundai			e. PIN Code	754215		
f. Telephone	06729	220022	g. Mobile	9897969594	h. e-mail	sagarika_pan@yahoo.com	

7 Reservation Details									
a.	NO	Schedule Tribe (ST)	NO	Sche dule	Yes	Others	b. <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 100%;">Physically/Orthopadically Handicapped (PH/OH)</td></tr><tr><td style="text-align: center;">Yes</td></tr></table>	Physically/Orthopadically Handicapped (PH/OH)	Yes
Physically/Orthopadically Handicapped (PH/OH)									
Yes									
c.	NO	Ex-Service Man (ESM)	NO	Serving Defence Personnel (SDP)	Yes Children of Matrys (CoM)				
d.	NO	Are you an Outside State Applicant (OSA)?							
e.	Yes	Are you Oriya Living in Neighbouring State (OLNS)?				If yes, please give the State Name		West Bengal	

8 Weighatge Details																	
	a.	NCC					b.	Scout & Guide					c.	Sports			
	No	NCC (A)	No	NCC (C)		No	Rajya Puraskar (RP)	No	President Recognition (PR)		Yes	State	No	National	No	International	

9 Details of marks secured in 10th Board Examination						
a. Mark secured in each subject in 10th Board Examination	English	Mathematics	Science	Social Science	Total Mark Secured	Maximum Mark
	86	132	128	75	478	600
b. Have you passed 10th Board Exam Compartmentally?	Yes	If yes				
			Name of the Subject	Fail mark in previous exam	Pass mark in Compartmental exam	
			Oriya	26	39	

10 Option(s)/Choice(s) Details

Option	College Name	Stream	Compl. (MIL)	Electives	4th Elective in order of preference	Reside Option
First	Shailabala Women's (Junior) College, Cuttack	Science	Oriya	Physics, Chemistry, Mathematics	Biology, Information Technology	College Hostel
Second	Ravenshaw (Junior) College, Cuttack	Arts	Oriya	History, Political Science, Logic	Sociology, Psychology, Mathematics	College Hostel
Third	Bhadrak (Junior) College, Bhadrak	Commerce	Oriya	Accountancy, Business Studies & Management, Business Mathematics & Statics	Information Technology, Commercial Banking & Insurance	College Hostel
Fourth	J.K.B.K (Junior) Government College, Cuttack	Science	Oriya	Physics, Chemistry, Mathematics	Biology, Information Technology	College Hostel
Fifth	Salepur (Junior) College, Salepur	Commerce	Oriya	Accountancy, Business Studies & Management, Business Mathematics & Statics	Information Technology, Commercial Banking & Insurance	College Hostel
Sixth	Government Women's (Junior) College, Dhenkanal	Arts	Oriya	History, Political Science, Logic	Sociology, Psychology, Mathematics	College Hostel

UNDERTAKING

I do hereby agree to abide by the rules of College/Hostel. I undertake that should any indiscipline and disobedience instance of the rules laid down by the Government or any authority empowered by them in this regard or should any conduct in the college is found not satisfactory, my name will automatically be removed from the college. I undertake that information furnished by me in this application is true and correct and I undertake that any wrong information furnished by me, detected afterwards will be treated as cognizable offence.

I further undertake that I will not involve in any ragging activities in the College and hostel premises. I understand that criminal case will be filed against me if I indulge in ragging.

I hereby fully endorse the undertaking made by our child/ward

Submitted by me

Signature or thumb impression of parents/ guardian

Date _____ **Place** _____

Full Signature of Applicant

Date _____ **Place** _____

Enclosures (*The following documents would enclosed along with the CAF*)

- 1** One self addressed envelope (25X10 cm) with Rs. 12/- or 25/- stamp for sending the intimation through normal or speed post.
- 2** Self signed (on the front side) colour passport size photograph to be affixed in the CAF
- 3** Certified true copy of the HSC Mark Sheets-cum-Provisional Certificate (or equivalent Board).
- 4** Certified true copy of the PH/OH Certificate from CDMO of District/SDMO of Sub-Division/CMO of Capital Hospital
- 5** Certified true copy of the CoM Certificate from District Collector
- 6** Certified true copy of permanent resident/nativity certificate (for OSA & OLNS candidates).
- 7** Certified true copy of the Sports Certificate from the Competent Authorities and counter signed by Director, Sports
- 8** Certified true copy of the HSC Mark Sheets-cum-Provisional Certificate (or equivalent Board) of Ccompartmental Exam.

21 Annexure-6 (CAF Applicant Copy)



Common Application Form
for Admission to Junior College
Department of Higher Education, Government of Orissa
Applicant Copy



10 J 000001

For official use only

Money Receipt-cum-Index Number	<input type="text"/>	/	<input type="text"/>	
Fees Amount (Rs.)	350	Date of Submission at College	<input type="text"/>	Signature of the Receiving Official

1 10th Board Details (As in admit card)	a.	Name of the Examination Board West Bengal - WBBSE, Kolkata	b.	Year of Passing 2010	c.	Roll Number 777AB777		
	2 Applicant's Name	SAGARIKA KUMARI PANIGRAHY						
3 Father's Name	BISHNU MOHAN PANIGRAHY							
4 Mother's Name	SABITA MANJARI PANIGRAHY							
5 Personal Details	a.	Blood Group O +ve	b.	Sex Female	c.	Religion Hindu		d.

6 Address for Correspondence							
a. State	Orissa	b. District	Kendrapara	c. Block/ ULB	Kendrapara		
d. Details	57 (D), Pokhariapada, Pattamaundai			e. PIN Code	754215		
f. Telephone	06729	220022	g. Mobile	9897969594	h. e-mail	sagarika_pan@yahoo.com	

7 Reservation Details									
a.	<input type="checkbox"/> NO	Schedule Tribe (ST)	<input type="checkbox"/> NO	Schedule Caste (SC)	<input checked="" type="checkbox"/> Yes	Others	b.	<input checked="" type="checkbox"/> Yes	Physically/Orthopodically Handicapped (PH/OH)
c.	<input type="checkbox"/> NO	Ex-Service Man (ESM)	<input type="checkbox"/> NO	Serving Defence Personnel (SDP)	<input checked="" type="checkbox"/> Yes				Children of Matrys (CoM)
d.	<input type="checkbox"/> NO	Are you an Outside State Applicant (OSA)?							
e.	<input checked="" type="checkbox"/> Yes	Are you Oriya Living in Neighbouring State (OLNS)?			If yes, please give the State Name		West Bengal		

8 Weighatge Details														
a.	NCC				b.	Scout & Guide				c.	Sports			
No	NCC (A)	No	NCC (C)	No	Rajya Puraskar (RP)	No	President Recognition (PR)	Yes	State	No	National	No	International	

9 Details of marks secured in 10th Board Examination							
a.	Mark secured in each subject in 10th Board Examination	English	Mathematics	Science	Social Science	Total Mark Secured	Maximum Mark
		86	132	128	75	478	600
b.	Have you passed 10th Board Exam Compartmentally?	<input checked="" type="checkbox"/> Yes	If yes	Name of the Subject	Fail mark in previous exam	Pass mark in Compartmental exam	
				Oriya	26	39	

10 Option(s)/Choice(s) Details						
Option	College Name	Stream	Compl. (MIL)	Electives	4th Elective in order of preference	Reside Option
First	Shailabala Women's (Junior) College, Cuttack	Science	Oriya	Physics, Chemistry, Mathematics	Biology, Information Technology	College Hostel
Second	Ravenshaw (Junior) College, Cuttack	Arts	Oriya	History, Political Science, Logic	Sociology, Psychology, Mathematics	College Hostel
Third	Bhadrak (Junior) College, Bhadrak	Commerce	Oriya	Accountancy, Business Studies & Management, Business Mathematics &	Information Technology, Commercial Banking & Insurance	College Hostel
Fourth	J.K.B.K (Junior) Government College, Cuttack	Science	Oriya	Physics, Chemistry, Mathematics	Biology, Information Technology	With Local Guardian
Fifth	Salepur (Junior) College, Salepur	Commerce	Oriya	Accountancy, Business Studies & Management, Business Mathematics &	Information Technology, Commercial Banking & Insurance	With Local Guardian
Sixth	Government Women's (Junior) College, Dhenkanal	Arts	Oriya	History, Political Science, Logic	Sociology, Psychology, Mathematics	College Hostel

22 Annexure-7 (Undertaking)



**SAMS | e-Admission 2010
Department of Higher Education
Government of Orissa**

+2

Undertaking

Full Name of the Applicant	
Money Receipt-cum-Index Number	
CAF Serial Number	

I herewith undertake that, I will continue with 1st Selection College/Stream as per my intimation letter in the 1st selection. I will not be part of 2nd Selection. My name would be removed from the 2nd Selection Admission Process.

**Signature or thumb impression
of parents/ guardian**

Full Signature of Applicant

Date : _____

Date : _____

Place : _____

Place : _____

Important Dates

These dates have been finalized on **assumption** that BSE (Orissa) will declare 10th Board results on 20-Jun-2010. If the declaration of BSE (Orissa) results is delayed, then these dates will be shifted by that many days and will be notified in the newspaper.

Sl#	Activities	Date Line
1	Last date of applying ON-LINE (www.dheorissa.in) for 169 SAMS Junior College	6-Jul-2010
2	Last date of submission of on-line applied CAF in any of 169 SAMS Junior Colleges	9-Jul-2010
3	Publication of First Selection List	19-Jul-2010
4	Admission of First Selection for applicants at Destination College	26-29 Jul-2010
5	Publication of Second Selection List	2-Aug-2010
6	Admission of Second Selection for applicants at Destination College	6-7 Aug-2010
7	Publication of ST/SC Extension Seat	10-Aug-2010
8	Admission of ST/SC Extension Seat	11-Aug-2010
9	Publication of list for admission to Balance Sheet	13-Aug-2010
10	Admission to Balance Seat	14-Aug-2010
11	Classes start for 1st year student	16-Aug-2010

The above dates are applicable to all SAMS & Non-SAMS Junior Colleges & Self Financing Junior Colleges in Orissa. Junior colleges should not fix any other dates for admission other than the above dates. If any non SAMS Junior Colleges are violating the above datelines, the same may kindly be informed to Toll Free Call Center (155335).